

SERVICING AND MANAGEMENT ASSISTANCE SECTION

Borrower Fiscal Year: Beginning _____ Ending _____

| EXPIRATION AND DUE DATES | | FOLLOW-UP DATE | ACTIONS PLANNED | DATE COMPLETED |
|--------------------------------|------|----------------|--|----------------|
| ITEM | DATE | | | |
| Real Est. Tax # | | | | |
| Fire Insurance \$ | | | | |
| Pub. Liability \$ | | | | |
| Fidelity Bond | | | | |
| 1. \$ | | | | |
| 2. \$ | | | | |
| Financing Stmt. No. | | | FS | |
| Security Agmt. No. | | | | |
| Const. Inspection | | | | |
| Final Inspection | | | | |
| Builder's Warranty | | | | |
| Biennial Inspection | | | | |
| Rtn. Plans & Specs to Borrower | | | | |
| Compliance Review | | | | |
| Annual Meeting | | | DD to attend: <input type="checkbox"/> Yes <input type="checkbox"/> No | |

.....
(FOLD ON DOTTED LINE)

| REPORTS | DUE DATE | FOLLOW-UP DATE | DATE MADE | REMARKS | MONTHLY REPORTS |
|------------------------------|----------|----------------|-----------|---------|------------------------|
| Form RD 444-29 | | | | | JAN |
| | | | | | FEB |
| Annual Reports: | | | | | MAR |
| Budget, Inc. & Exp. Stmt. | | | | | APR |
| Year End Report and Analysis | | | | | MAY |
| Annual Meeting Minutes | | | | | JUN |
| Audit Report | | | | | JUL |
| Annual Analysis | | | | | AUG |
| Report to State Office | | | | | SEP |
| | | | | | OCT |
| | | | | | NOV |
| | | | | | DEC |
| | | | | | MO. REPORTS WAIVED: |

RESERVE: AMOUNT REQUIRED TO BE ON HAND AS OF _____ \$ _____
 AMOUNT ACTUALLY ON HAND AS OF _____ \$ _____
 FULLY FUNDED @ \$ _____ AMT. REQUIRED PER MO./YR. \$ _____

RETURN: INITIAL INVESTMENT \$ _____ @ _____ % = \$ _____